



**TENTATIVE AGENDA
FEBRUARY 12, 2025 6:00 P.M.
ARCHITECTURAL REVIEW BOARD**

Meeting will immediately follow the Plan Commission Meeting that starts at 6:00 p.m.

The Architectural Review Board will convene at the City of Glendale Auditorium which will be open to the public.

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: JANUARY 8, 2025
- IV. REVIEW OF PLANS FOR ATTACHED GARAGE AND TWO-STORY ADDITION, CHRISTIAN ROBERTS, 66 FREDERICK LN.
- V. MISCELLANEOUS
- VI. ADJOURNMENT

Gabrielle Macaluso
Deputy City Clerk

POSTED: 12:45 PM, FEBRUARY 7, 2025



MINUTES
ARCHITECTURAL REVIEW BOARD MEETING
JANUARY 8, 2025 – 8:59 p.m.

CALL TO ORDER

A meeting of the Architectural Review Board (ARB) of the City of Glendale was held on Wednesday, January 8, 2025. Chairman Fernhoff presided and called the meeting to order at 8:59 p.m.

ROLL CALL

Members Present

Members Absent

Jon Emert
John Falk
Brad Weitekamp
Chairman Fernhoff
Mike Moran
Laura Switzer
Reed Voorhees

Also present were Frank Johnson, City Administrator; Allie Sievers, City Attorney; Gabby Macaluso, Deputy City Clerk; and Police Chief Jeff Beaton.

APPROVAL OF MINUTES

Mr. Moran moved to approve the minutes from the December 11, 2024 meeting. The motion was seconded by Mr. Voorhees and unanimously carried.

REVIEW OF PLANS FOR TWO-STORY ADDITION– Matt and Elizabeth Satterly, 740 Hawbrook Rd.

Mr. Joe Roeser with Roeser Home Remodeling introduced the proposed project at 740 Hawbrook Rd. to the ARB. Mr. Roeser explained that the addition is built on top of the existing structure.

Given the nature of the project, the ARB had no comments on drainage, landscaping or architectural plans. Mr. Roeser confirmed that the exposed brick will be painted to match the existing brick.

Mr. Fernhoff asked if there was public comment, and there were no comments made.

Mr. Moran moved to approve the applicant’s design for 740 Hawbrook Rd. with no conditions. The motion was seconded by Laura Switzer and unanimously carried.

REVIEW OF PLANS FOR A NEW SINGLE FAMILY HOME– Scott Dunavant, 1240 Sappington Rd.

Mr. Scott Dunavant, the property owner and contractor, introduced the proposed project at 1240 Sappington Rd. to the ARB.

The ARB members noted the following conditions and requests for additional information.

Site Plan and Drainage

- The details show one flowell, but the overview shows three. The ARB asked Mr. Dunavant to reconcile this discrepancy.
- The ARB instructed that the overflow discharge should terminate further from property line.
- For the south flowell, the ARB instructed that the overflow discharge terminate before crossing over the sanitary sewer, downhill from the 600 contour.
- The ARB recommended curbing on the south side of driveway—may stop in alignment with neighbor’s house.
- The ARB expressed concerns regarding the brick screening wall.

Landscape

- The ARB members expressed concern about the driveway’s position. They suggested moving it 5’ north to allow vehicle maneuvering pavement to stay in place.
- In discussing the tree report, Mr. Brad Weitekamp noted that, by his calculations, there are 151 caliper inches that the applicant needs to replace. This is different from the applicant’s stated amount on the plans, which is 115 caliper inches. The ARB instructed the applicant to verify the tree report, and if necessary, add four more trees or pay \$2,400 into the City’s tree fund.
- Correct the landscape plan to have trees indicated C to read D per the schedule;
- The ARB advised that the grading plan should show exactly how the site will be graded and the elevation rate.

Architecture

- The ARB liked the balanced composition and brick.
- The ARB noted that the building elevations do not match civil plans in the indication of the grade line.
- Revise the building elevations so that the grade line at the building façade is shown to exactly match the site grading contours on the civil design;
- The Board recommended lowering the finished floor. If it can be optimized, okay.
- The ARB requested that Mr. Dunavant add shingle siding at “right” elevation under second floor roof eave.
- The ARB advised Mr. Dunavant to correct the front elevation on left side because the brick ledge is too high on the living room mass. This doesn’t match the side elevation.
- The ARB encouraged Mr. Dunavant to consider having back porch columns match the front porch column size.
- Mr. Dunavant asked if the window colors can change after approval, the ARB responded that they should stay the same.

- The ARB discussed potential issues regarding the left side windows at the ground plane and the mulch placement against the foundation. Mr. Dunavant noted that there will be a gap of 6-7 inches of foundation. The ARB determined that the window placement would not be an issue.

Mr. Dunavant concluded his presentation.

Mr. Fernhoff asked if there was public comment, and there were no comments made.

Mr. Moran moved to approve the applicant's project design for 1240 Sappington Rd. subject to the following conditions:

- Terminate flowell overflows further away from the property line;
- Terminate the overflow for the south flowell in the front yard before crossing over the sanitary sewer and downhill from the 600 contour;
- Revise the driveway location—move it five feet to the north;
- In shifting the driveway location, the car maneuvering payment may stay as designed on the south edge;
- The ARB instructed the applicant to verify the tree report, and if necessary, add four more trees or pay \$2,400 into the City's tree fund. This will mitigate the caliper loss of viable trees removed for the project.
- Correct the landscape plan to have trees indicated C to read D per the schedule;
- Revise the building elevations so that the grade line at the building façade is shown to exactly match the site grading contours on the civil design;
- Add shingle siding at the right elevation under the second floor roof eave;
- Correct the front elevation on the left side to lower the brick ledge on the living room mass to match the side elevation.
- Increase the dimension of the back porch columns to match the front porch columns;
- Remove the brick screen wall in front of the car maneuvering area.

The motion was seconded by Laura Switzer and unanimously carried.

ADJOURN

Mr. Emert motioned to adjourn the meeting. The motion was seconded by Mr. Fernhoff and unanimously carried to adjourn the meeting at 10:06 p.m.



**Install and maintain tree protection fence as indicated on preservation plan for all trees marked SAVE.
Silt protection shall be installed in a trenchless manner if introduced within the critical root zone of any tree to be
SAVED. (I.E. woodchips, wattles, and hay bales)**

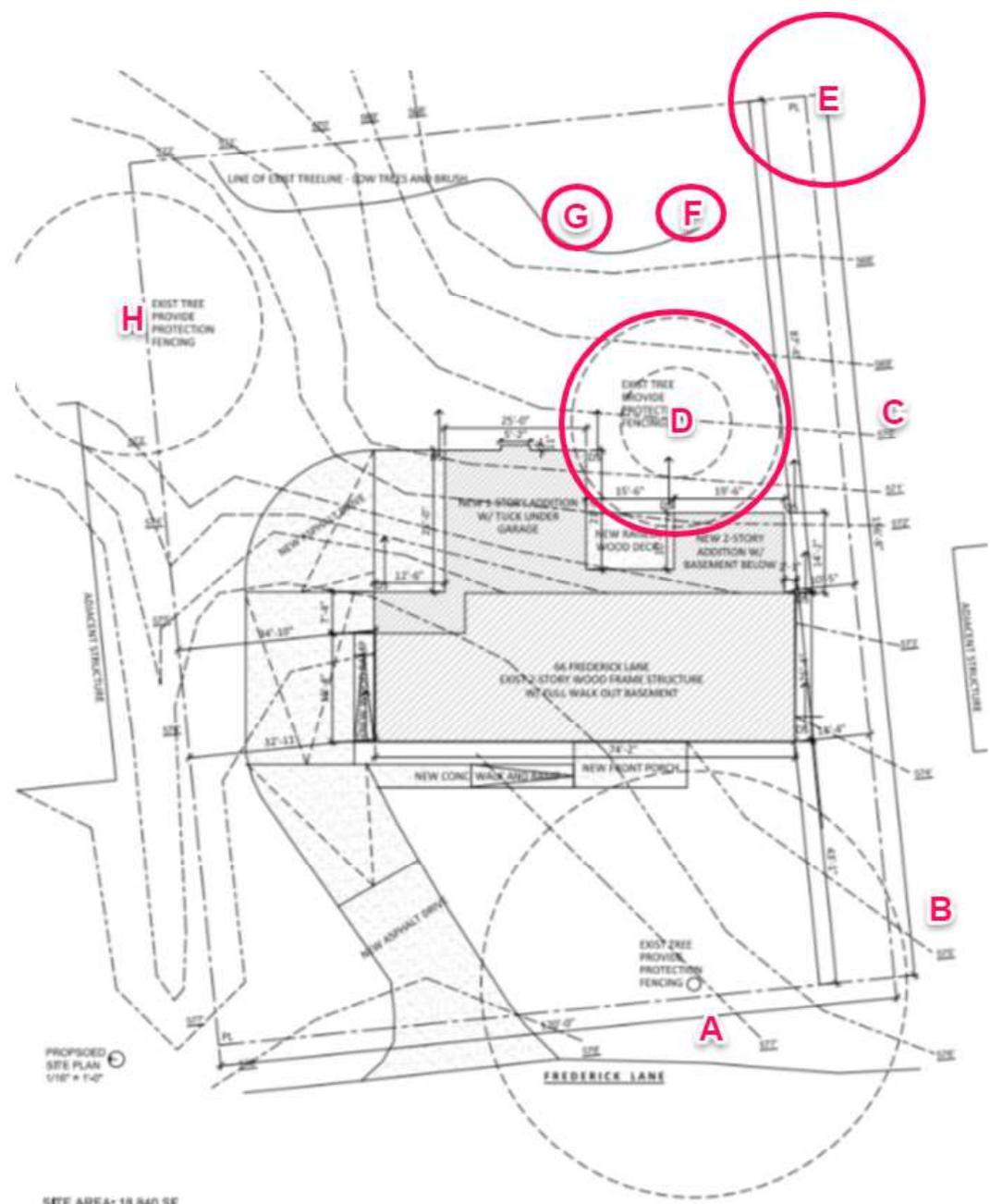
I hereby certify that I have viewed the premises and provided this professional opinion regarding the survivability of significant trees on this site and abutting the site. Attached is a site plan illustrating the recommended location of tree protection fencing. This fence is to remain erect throughout the construction project . All tree inspections were performed from the ground and are limited in scope. Tree and utility locations are approximate and locations of utilities are subject to change.

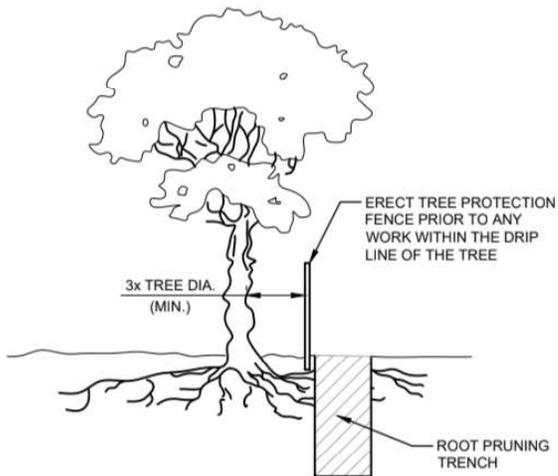
A handwritten signature in black ink, appearing to read "Nick Wibbenmeyer".

Nick Wibbenmeyer
I.S.A. Certified Arborist
MW 6357A



EXISTING CANOPY





NOTES:

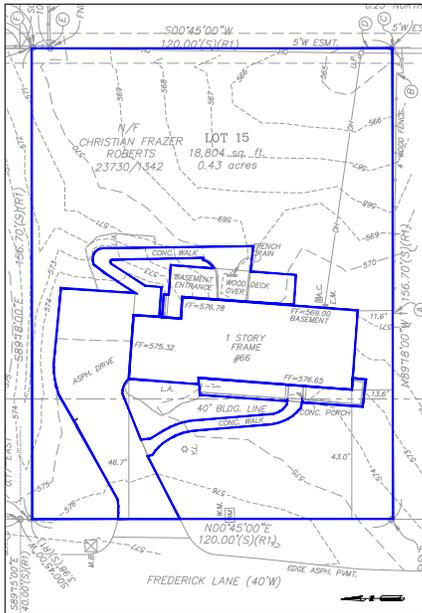
1. ROOT PRUNING SHALL BE DONE WHENEVER THERE WILL BE GRADING, CUTTING OR COMPACTION DISTURBANCE UNDERNEATH THE DRIP LINE OF A TREE. PRIOR TO ANY WORK WITHIN DRIP LINE, THE CONTRACTOR SHALL ERECT A TREE PROTECTION FENCE AND CONTACT AN ISA CERTIFIED ARBORIST TO COORDINATE WORK. NO DISTURBANCE SHALL BE DONE WITHIN A DISTANCE OF 3X THE DIAMETER OF THE TREE, DUE TO STABILITY CONCERNS.
2. ROOT PRUNING SHALL BE DONE WITH A SHARP TOOL, IN SUCH A WAY THAT DOES NOT PULL ON THE ROOTS, BUT LEAVES SMOOTH CUTS. DO NOT TEAR ROOTS WITH EXCAVATION EQUIPMENT. IT IS PREFERABLE TO EXPOSE THE ROOTS PRIOR TO ROOT PRUNING. AFTER PRUNING, FILL THE AREA WITH QUALITY TOPSOIL AND WATER UNTIL THOROUGHLY SOAKED.
3. ONCE EXPOSED, ROOTS MUST BE COVERED WITHIN 8 HOURS. IF ROOTS WILL BE LEFT EXPOSED FOR LONGER THAN 8 HOURS, THEY MUST BE KEPT MOIST. ONE OPTION IS TO PUT MOIST BURLAP OVER THE EXPOSED ROOTS.

NOTES (CONT.):

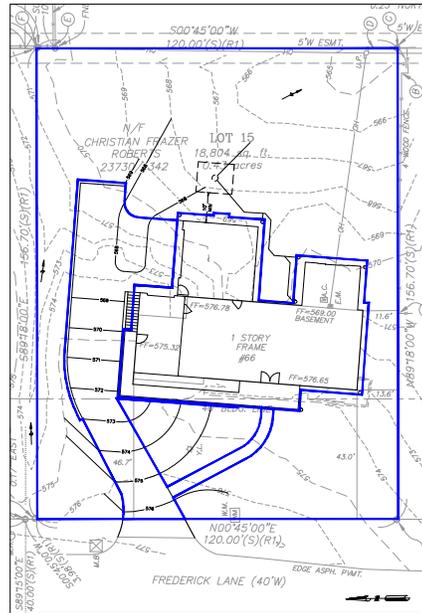
4. ROOT PRUNING SHALL MEET OR EXCEED ANSI A300 OR APPROVED TREE CARE INDUSTRY STANDARDS.

DIGGING PROCESS

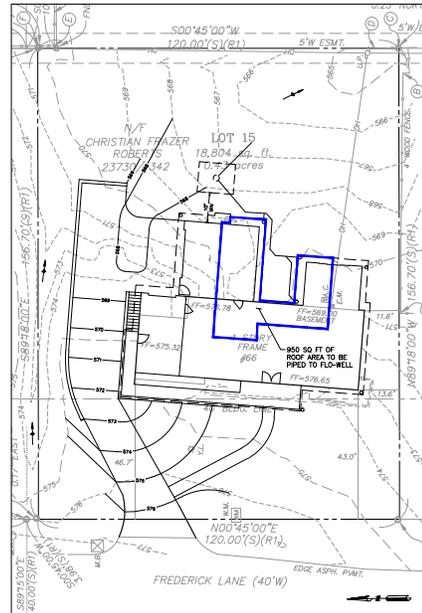
1. THE PRUNING TRENCH SHOULD BE CLEARED IN A WAY THAT EXPOSES THE ROOTS WHILE LEAVING THEM INTACT.
 - 1.1. USE HAND TOOLS OR AN AIR KNIFE II) DO NOT USE AN EXCAVATOR, AS THIS WILL PULL ON THE ROOTS AND POSSIBLY DAMAGE THE TRUNK III) IF A ROOT LARGER THAN 2" IS EXPOSED, LEAVE THIS ROOT INTACT AND CONTACT LANDSCAPE SERVICES
2. ONCE THE ROOTS ARE EXPOSED, USE A SHARP TOOL TO CLEANLY CUT ALL ROOTS WHICH ARE BETWEEN 1-2" DIAMETER, TO THE DEPTH OF THE PROPOSED DISTURBANCE
 - 2.1. APPROPRIATE TOOLS INCLUDE SHARP LOPPING SHEARS, HANDSAWS, A SHARPENED AXE, A ROOT PRUNER GRINDER, A RECIPROCATING SAW AND ANY OTHER SHARP TOOL WHICH LEAVES A CLEAN CUT
 - 2.2. YOU MAY NOT USE A CHAINSAW OR CHAIN TRENCHER TO MAKE THE FINAL CUTS
 - 2.3. ALL ROOTS SHALL BE LEFT WITH A CLEAN, SMOOTH ENDS AND NO RAGGED EDGES
3. POST PRUNING
 - 3.1. TREE ROOTS MUST BE KEPT MOIST. IF ROOTS ENDS WILL BE LEFT EXPOSED FOR MORE THAN 8 HOURS, COVER THE HOLE WITH MOIST BURLAP.
 - 3.2. FILL THE HOLE WITH HIGH QUALITY TOP SOIL, MULCH THE AREA WITH TRIPLE SHREDDED HARDWOOD TO A DEPTH OF 3", AND WATER WELL.



SCALE: 1"=15'



SCALE: 1"=15'



SCALE: 1"=15'

PROPOSED AREA	AREA (SF)	COVERAGE	ACRES	PI	CFS
ROOF	1,900.16	10.11%	0.044	3.54	0.154
GRAVEL	0.00	0.00%	0.000	3.54	0.000
PAVEMENT	3,015.72	16.04%	0.069	3.54	0.245
LAWN	13,888.11	73.85%	0.319	1.70	0.142
TOTALS	18,803.99	100.00%	0.432		

PROPOSED AREA	AREA (SF)	COVERAGE	ACRES	PI	CFS
ROOF	3,589.44	20.68%	0.089	3.54	0.316
GRAVEL	0.00	0.00%	0.000	3.54	0.000
PAVEMENT	2,546.69	13.65%	0.059	3.54	0.209
LAWN	12,547.86	65.67%	0.283	1.70	0.482
TOTALS	18,803.99	100.00%	0.432		1.007

0.085 CFS OF ADDITIONAL RUNOFF WILL NEED TO BE MITIGATED
 0.085 * 3.54 * 43,360 = 800.50 FT³ MIN IMPERVIOUS AREA NEEDS TO BE COLLECTED

950.50 FT² OF IMPERVIOUS AREA WILL BE COLLECTED

CONTRIBUTING DRAINAGE AREA = 950.50

IMPERVIOUS COVER (I) = 100%

R_n = 0.05 + 0.009 * 100% = 0.950

W_d = (P_c R_n + A)^{1/2} = (2.5" * 0.95 + 950)/12 = 188.02 C.F.

VOLUME OF STORM WATER STORAGE
 ASSUMING 40% POROSITY = 470.05 CF OF ROCK IS REQUIRED
 USING A 4 FOOT ROCK DEPTH = 117.51 50. FT.
 12 x 10 = 120 50. FT.



MB Engineering, Inc.
 666 Raven Dr.
 Elwyn, MD 21033
 (301) 389-3340



Robert J. Roberts, P.E.
 Robert J. Roberts, P.E.
 No. 17107, State of Maryland

DATE: 01-20-25

DESCRIPTION: CLIENT COMMENTS

PROJECT REVISIONS

66 Frederick Ln.
 Glen Dale, MD 65122

Plans are prepared for
 Embassy Architecture
 801 Clayton Rd. C.
 Clayton, MD 65117
 (301) 665-3300

DATE: 01-20-25
 DRAFTED BY: KB
 APPROVED BY: MB

SHEET TITLE:
 DRAINAGE AREA MAP

SHEET NUMBER:
C2

PROJECT NO.: 25-951

SILT FENCE

PHYSICAL DESCRIPTION: Sil fences are used as temporary perimeter controls, appropriate to the site, to prevent erosion and sediment from leaving the site. They are used to control the erosion of the site. It is a fence made of a length of filter fabric attached between driving posts spaced at equal intervals along the site at low and steep slope areas. The filter fabric should be constructed in 50 foot sections, with overlap and repeated end-closures, and fence for an end-closure equal to all leaving the site in storm water runoff.

INSTALLATION TO BE INSTALLED: Sil fences shall be constructed with all required, usual drainage areas. They shall be installed in areas where runoff will occur as a result of rain, not exceeding 2.5 in. The filter fabric shall be made of woven polypropylene or 100% fabric weight (100 gsm) with a mesh size of 100 microns. The shape height shall be 18 inches and shall be 50 feet long (15.24 m). The fence shall be designed to withstand a wind force of 20 mph.

CONDITIONS FOR EFFECTIVE USE OF SIF: Spacing of posts/length of sil fence along slopes is related to slope steepness as follows:

Type of Slope	Sheet Length
Level	30 feet maximum for 3:1 slopes.
3:1	50 feet maximum for slopes between 3:1 and 10:1.
10:1	100 feet maximum for slopes under 1:1.

For additional information see Section 806.70 of St. Louis County's Standard Specification for Highway Construction.

NOTES TO BE INSTALLED: Prior to disturbance of natural vegetation and all activities during construction of sil fences, the presence of the site shall be noted with the site plan to delineate all natural vegetation, avoid natural areas and maintain the site along slopes, on the base of slopes and at intervals during construction of slopes.

INSTALLATION CONSTRUCTION PROCEDURES:

- Drive posts to fence line.
- Use smooth rounded end-closures on front of posts for fabric back.
- Align fence to slope.
- Attach fabric to posts, allowing required length below ground level to run fabric along bottom of slope.
- Double and connect soil in trench to protect and anchor fabric.

If a standard design fence is used, it can be installed on any site that has the filter fabric. This increases the effective life of the fence. The maximum life expectancy for synthetic fabric sil fences is about 6 months, depending on the amount of rainfall and soil.

The stakes used to anchor the filter fabric should be made of wood. Wood stakes should have minimum dimensions of 2 by 3 inches if hardwood or oak is used. Stakes for soft woods like pine, 2 by 4 construction, should be treated with preservative. They should be driven into the ground to a depth of 6 inches below the ground surface. The stakes should be driven into the ground to a depth of 6 inches. If metal posts are used, alignment posts are needed for fastening the filter fabric with wire ties. Posts should be driven 6 feet long and driven in ground at a right-angle angle into the ground or in

underneath of 18 inches. Stakes should be driven to a depth of 18 inches if fence is placed on a slope of 3:1 or greater. When the post embedment depth is impossible to obtain, the posts shall be adequately secured to prevent overturning of the fence due to backward loading.

Equal soil depth on a continuous fence from a single roll of fabric to drainage gaps in the fence. If a continuous roll of fabric is not available, arrange the fabric from both directions only at stakes or posts to avoid a break in the fence.

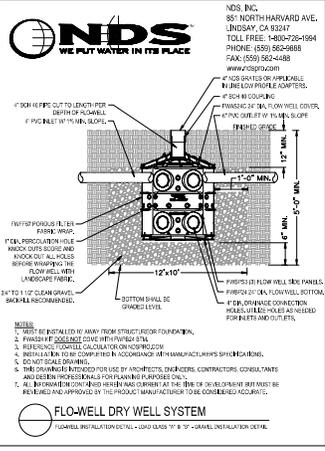
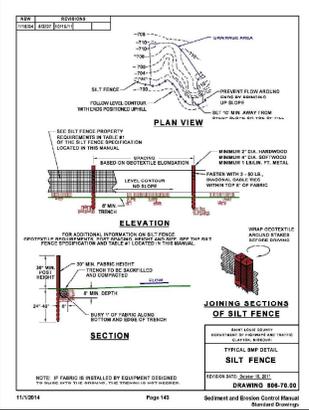
The Geotextile filter fabric and wire mesh (when applicable) shall be no less than 35 inches above grade from the top of the ground to the bottom of the fence. Posts should be 3 feet apart and 18 inch long. Excavate a trench to bury the bottom of the fabric fence at a 1" depth of soil at 8 inches below the ground surface. The trench shall be backfilled with native soil and the top compacted over the geotextile. This helps to prevent gaps from forming near the ground surface. Care will be taken to ensure the fence remains in a uniform line.

The height of the fence posts should be 38 (22-inch embedment) to 47 (18-inch embedment) inches above the original ground surface. If standard height fence is used with a single roll of fabric with a mesh spacing of 1/8 inch by 1/8 inch or a perforated geotextile mesh of equivalent strength, space the posts no more than 4 feet apart. If non-standard fabric is used without wire mesh reinforcement, space the posts no more than 4 feet apart with a mesh or 5 feet apart with non-wire mesh geotextile.

Alternative Construction: Install fence by using string placed with geotextile equipment. Install posts at indicated spacing indicated on detail.

LIMITATIONS: Do not install sil fences along areas where rocks or other hard surfaces will prevent installation. Do not install sil fences along the fence posts and extending the filter fabric. Do not install sil fences in areas where large amounts of concentrated runoff are likely. Fence shall not be used where slope is 1:1 or greater and where there is a risk of soil erosion. Do not use sil fences where there is a risk of soil erosion. Do not use sil fences where there is a risk of soil erosion. Do not use sil fences where there is a risk of soil erosion.

MAINTENANCE CONSIDERATIONS: Inspect all fences regularly and frequently, as well as after any significant event, to ensure that they are intact and that there are no gaps between the fence rolls. If any gaps are found, they should be repaired immediately. Remove accumulated sediments from the fence base when the sediment reaches one-third to one-half the fence height. Remove sediment more frequently if sedimentation is observed to be occurring. Remove sediment from the fence base when the sediment reaches one-third to one-half the fence height. Remove sediment more frequently if sedimentation is observed to be occurring. Remove sediment from the fence base when the sediment reaches one-third to one-half the fence height. Remove sediment more frequently if sedimentation is observed to be occurring.



FLOW-WELL DRY WELL SYSTEM

1. MUST BE INSTALLED AWAY FROM STRUCTURE FOUNDATION.

2. FRESHLY EXCAVATED GROUND WITHIN 10' OF THE PERIMETER OF THE WELL SHALL BE REGRADED TO ORIGINAL GRADE.

3. INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.

4. DO NOT EXCEED 10' MIN.

5. THE DRAINAGE INTENDED TO BE USED BY THE CONTRACTOR SHALL BE INDICATED ON THE CONTRACT DOCUMENTS AND SHALL BE INDICATED ON THE CONTRACT DOCUMENTS.

6. ALL INFORMATION CONTAINED HEREIN IS FOR INFORMATION ONLY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE SYSTEM.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE SYSTEM.

8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF THE SYSTEM.

mb

MB Engineering, Inc.
600 Ryan Dr.
Brentwood, TN 37027
(615) 399-3340

PROJECT REVISIONS

NO.	DATE	DESCRIPTION
1	01-20-25	CLIENT COMMENTS
2	01-22-25	

66 Frederick Ln.
Glen Dale, MO 63122

Drawn and Checked: [Name]
Reviewed: [Name]

DATE: 01-20-25
DRAFTED BY: KB
APPROVED BY: MB

SHEET TITLE: TYPICAL DETAILS

SHEET NUMBER: C3

PROJECT NO: 25-091

68 FREDERICK LN
NORTH NEIGHBOR



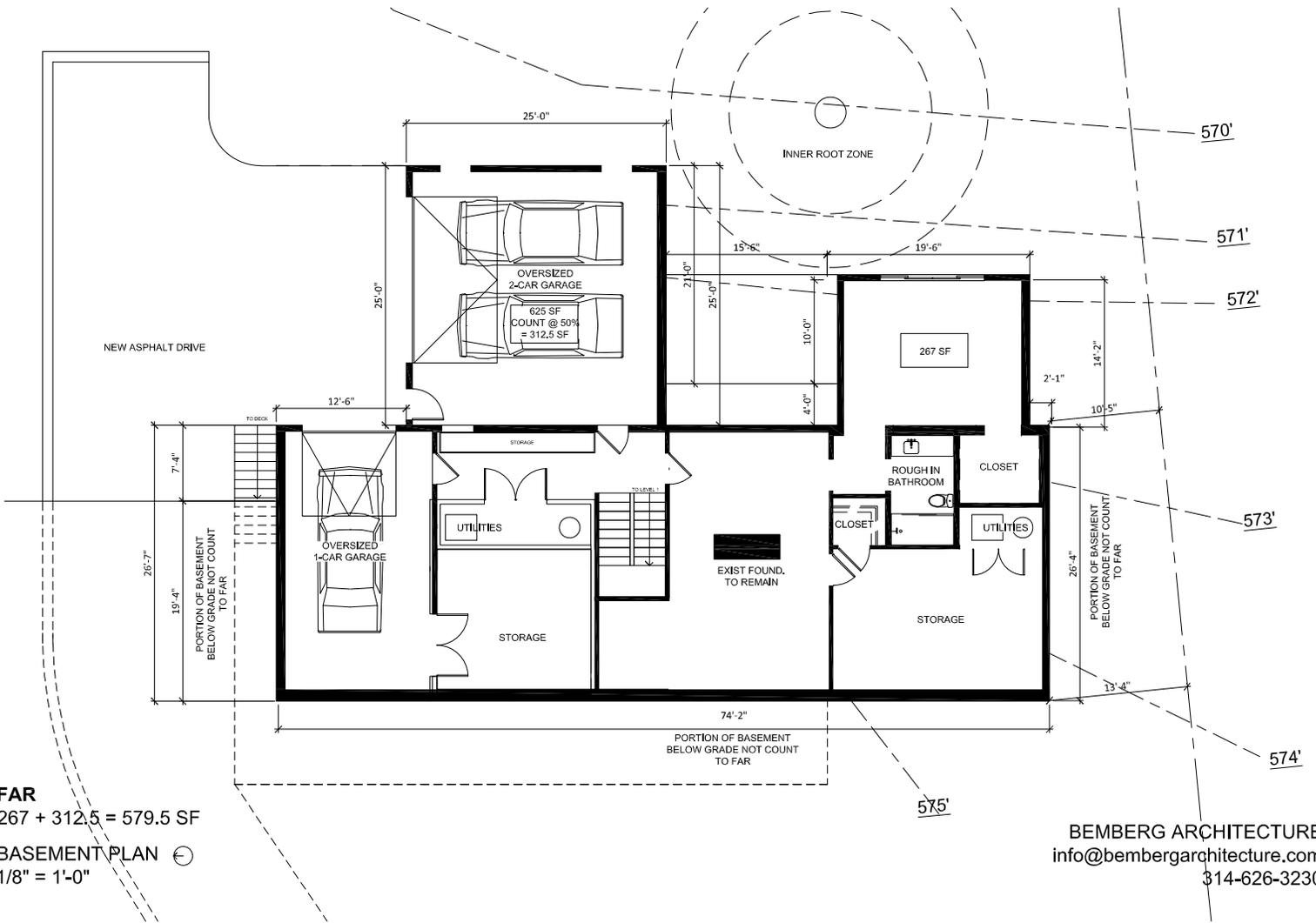
1/24/25
66 FREDERICK LN
ARB SUBMITTAL



64 FREDERICK LN
SOUTH NEIGHBOR

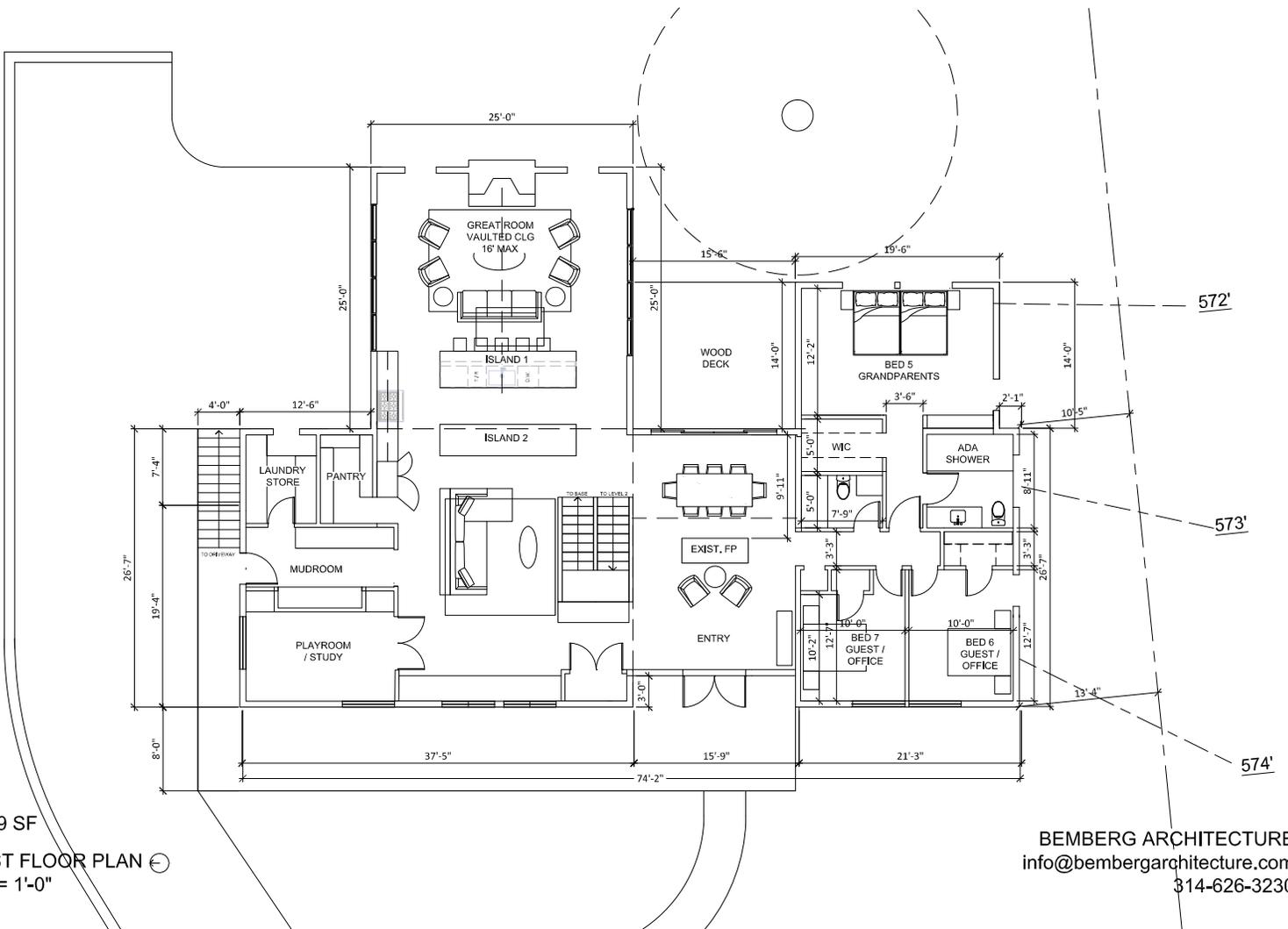


BEMBERG ARCHITECTURE
info@bembergarchitecture.com
314-626-3230



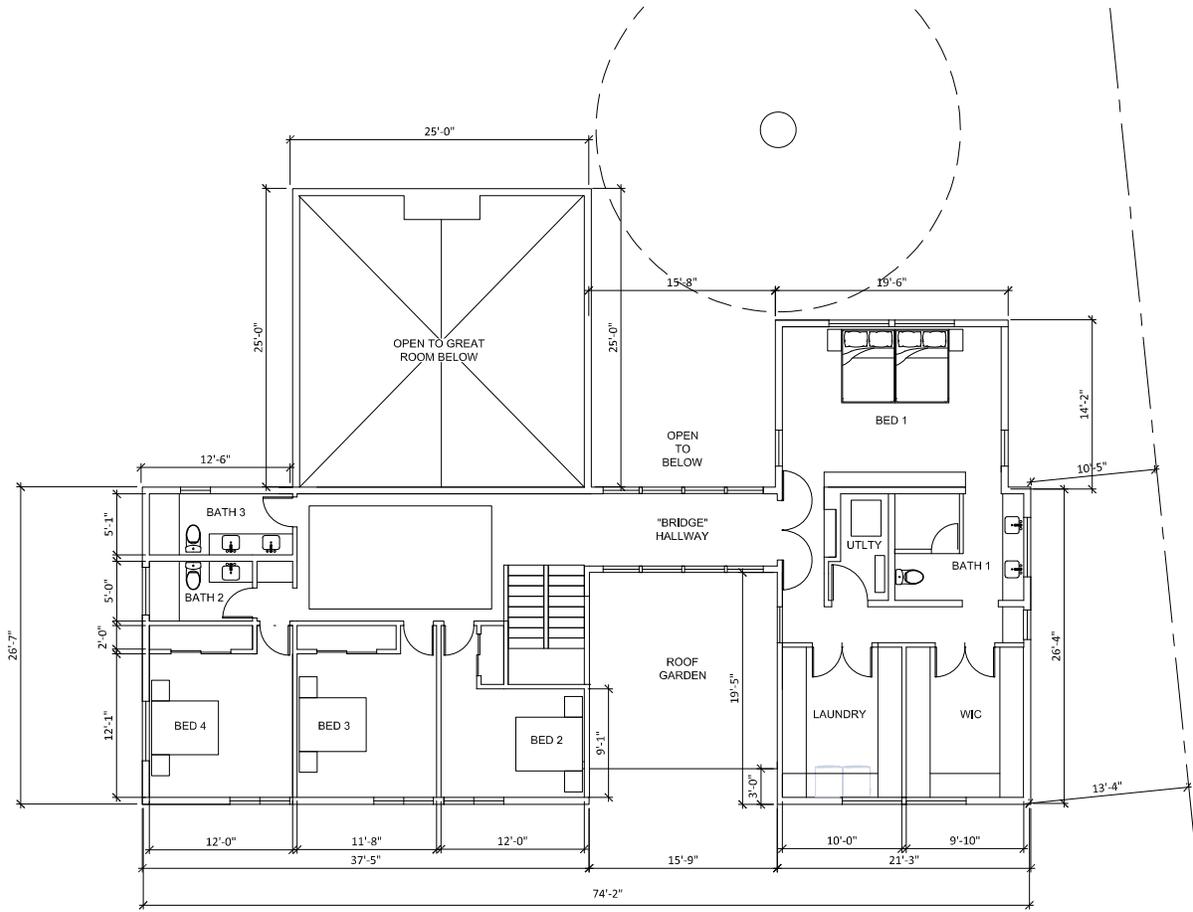
FAR
 $267 + 312.5 = 579.5 \text{ SF}$
BASEMENT PLAN \ominus
 $1/8" = 1'-0"$

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 info@bembergarchitecture.com
 314-626-3230



FAR
 2,939 SF
 FIRST FLOOR PLAN
 1/8" = 1'-0"

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 info@bembergarchitecture.com
 314-626-3230



FAR
 1,908 SF
 SECOND FLOOR PLAN
 1/8" = 1'-0"

BEMBERG ARCHITECTURE
 info@bembergarchitecture.com
 314-626-3230

- EXTERIOR SIDING MATERIALS**
- S1 - 8" HARDILAP SIDING
 - S2 - 4" VERTICAL HARDILAP SIDING
 - S3 - 12" HARDILAP SIDING
 - S4 - DECORATIVE FAUX ATTIC VENT
 - C1 - CONCRETE BASE
 - S1 - STONE VENEER BASE
 - V1 - VINYL WINDOWS (TYP)
 - M1 - ALUM RAILING (TYP)
 - A1 - ARCH. ASPHALT SHINGLE ROOF



WEST (FRONT) EXTERIOR ELEVATION
 1/8" = 1'-0"

BEMBERG ARCHITECTURE
 info@bembergarchitecture.com
 314-626-3230

- EXTERIOR SIDING MATERIALS**
- S1 - 8" HARDILAP SIDING
 - S2 - 4" VERTICAL HARDILAP SIDING
 - S3 - 12" HARDILAP SIDING
 - S4 - PAINTED TRIM
 - C1 - CONCRETE BASE
 - S1 - STONE VENEER BASE
 - V1 - VINYL WINDOWS (TYP)
 - M1 - ALUM RAILING (TYP)
 - A1 - ARCH. ASPHALT SHINGLE ROOF



NORTH EXTERIOR ELEVATION
 1/8" = 1'-0"

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EXTERIOR SIDING MATERIALS

- S1 - 8" HARDILAP SIDING
- S2 - 4" VERTICAL HARDILAP SIDING
- S3 - 12" HARDILAP SIDING
- S4 - DECORATIVE FAUX ATTIC VENT
- S5 - PAINTED TRIM
- C1 - CONCRETE BASE
- ST - STONE VENEER BASE
- V1 - VINYL WINDOWS (TYP)
- M1 - ALUM RAILING (TYP)
- A1 - ARCH. ASPHALT SHINGLE ROOF



EAST EXTERIOR ELEVATION
 1/8" = 1'-0"

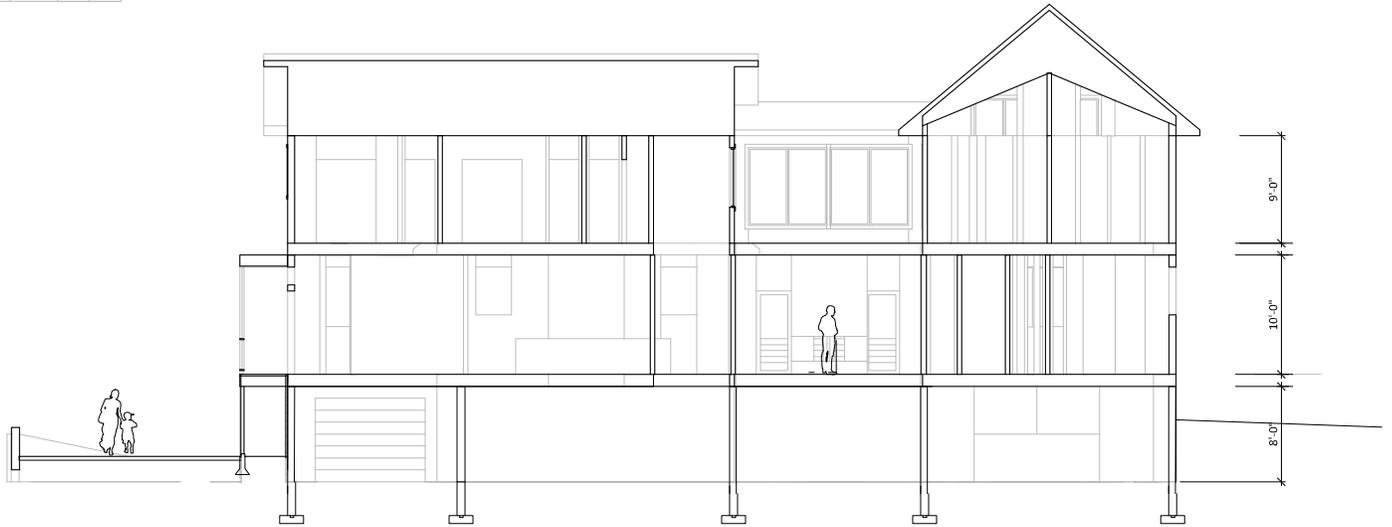
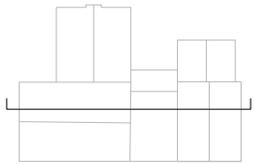
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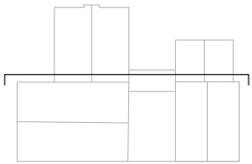
SOUTH EXTERIOR ELEVATION
 1/8" = 1'-0"

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 314-626-3230



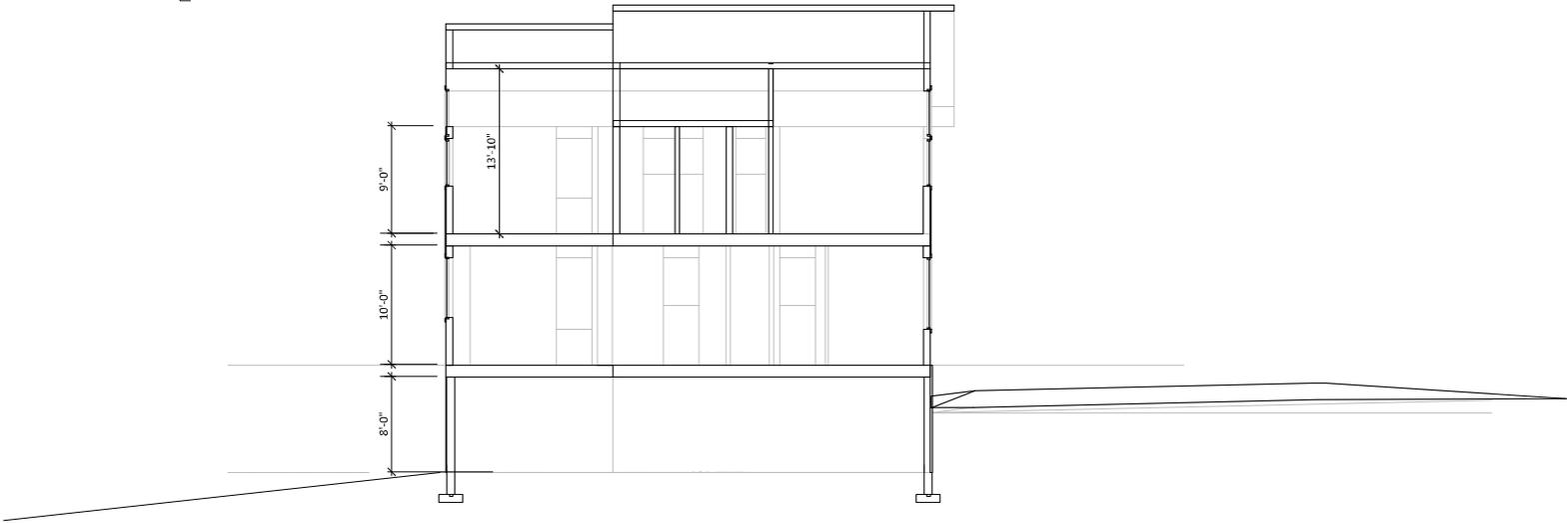
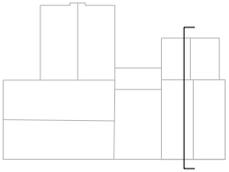
SECTION A
1/8" = 1'-0"

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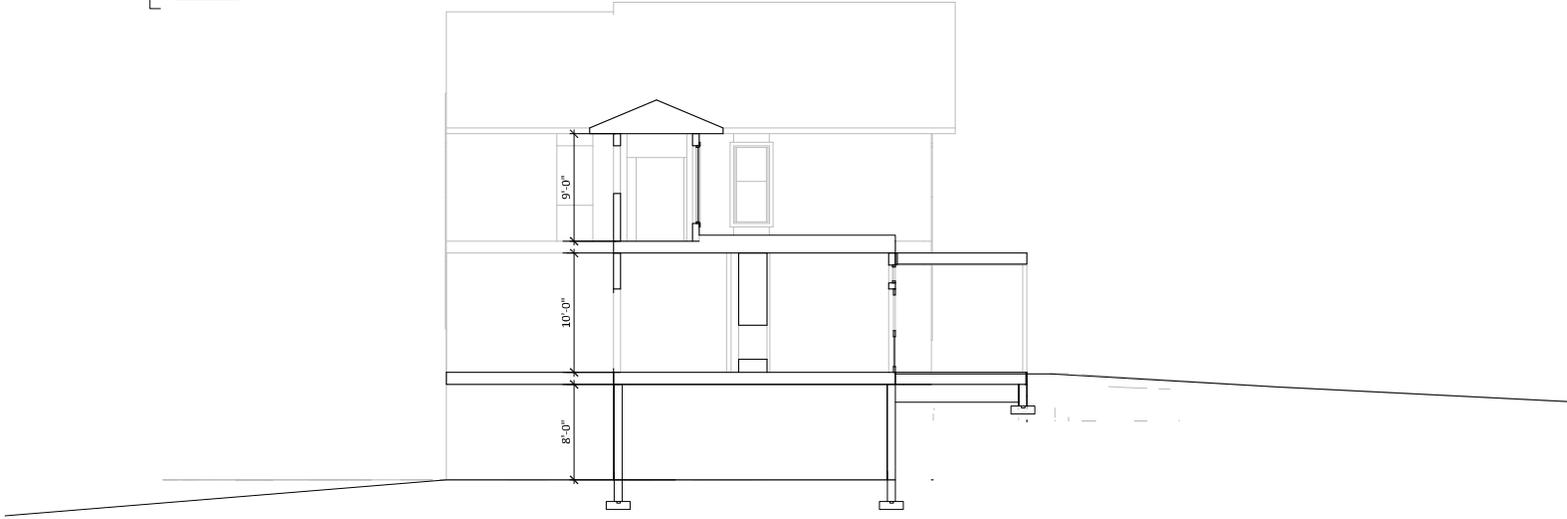
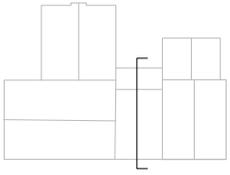
SECTION B
1/8" = 1'-0"

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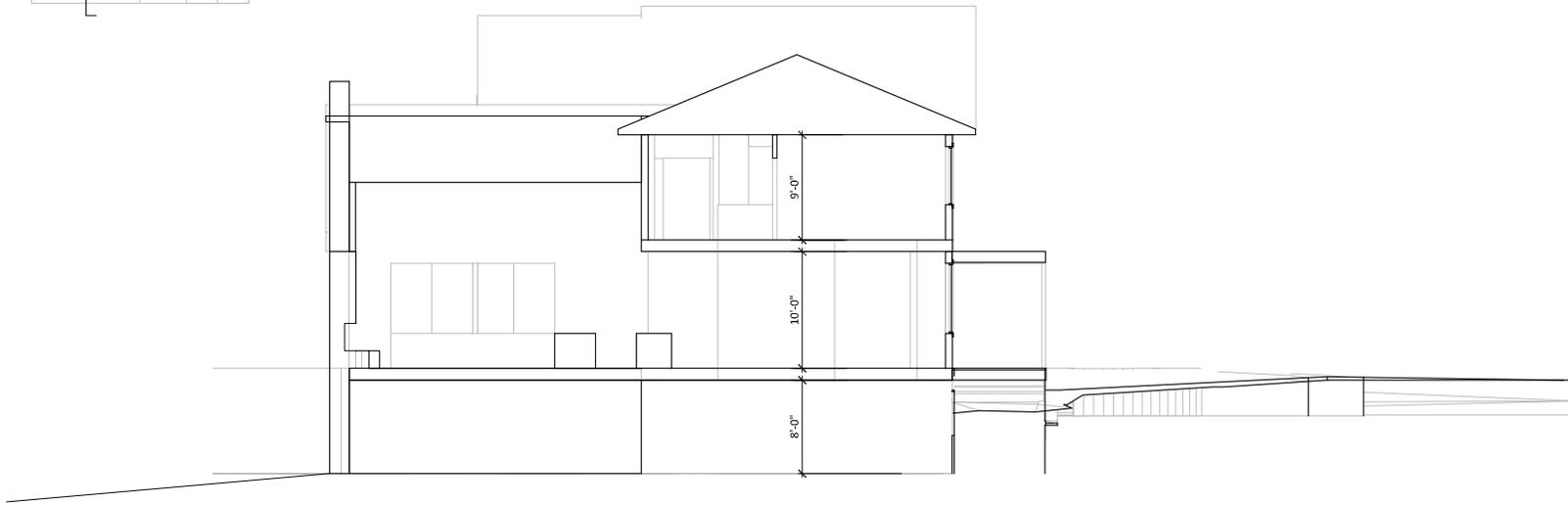
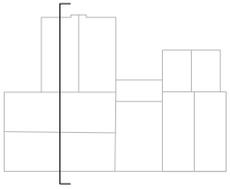
SECTION C
1/8" = 1'-0"

BEMBERG ARCHITECTURE
info@bembergarchitecture.com
314-626-3230



SECTION D
1/8" = 1'-0"

BEMBERG ARCHITECTURE
info@bembergarchitecture.com
314-626-3230



SECTION E
1/8" = 1'-0"

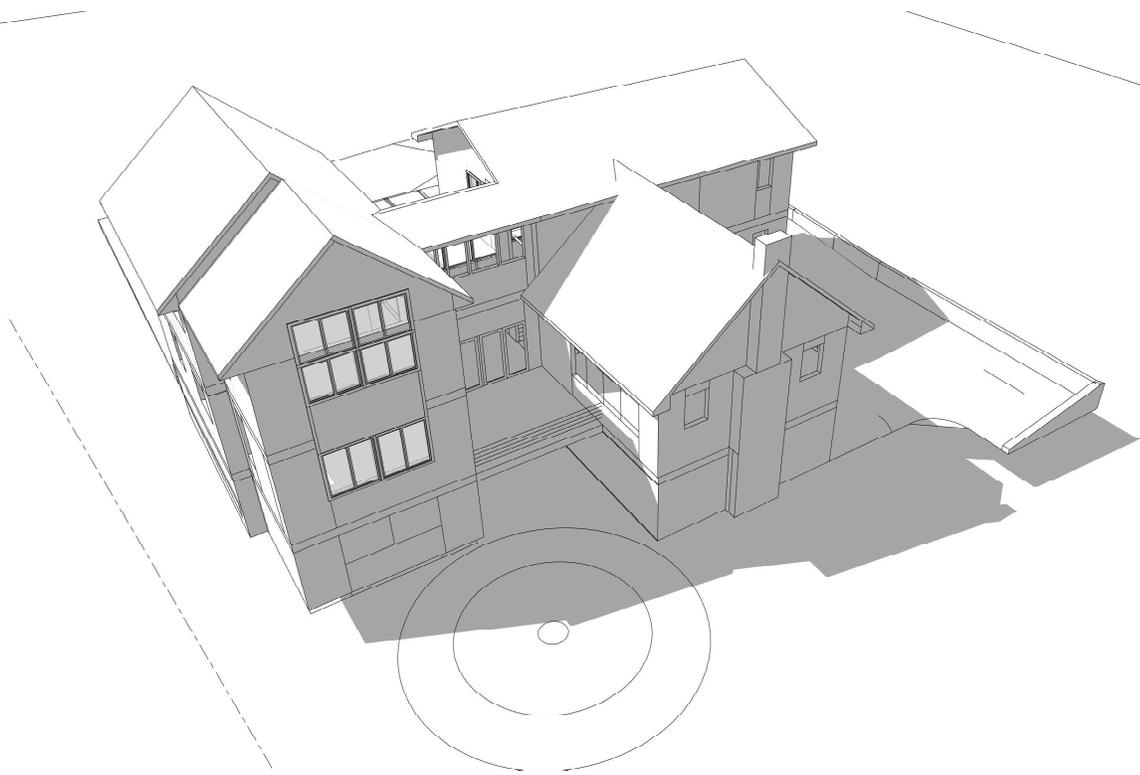
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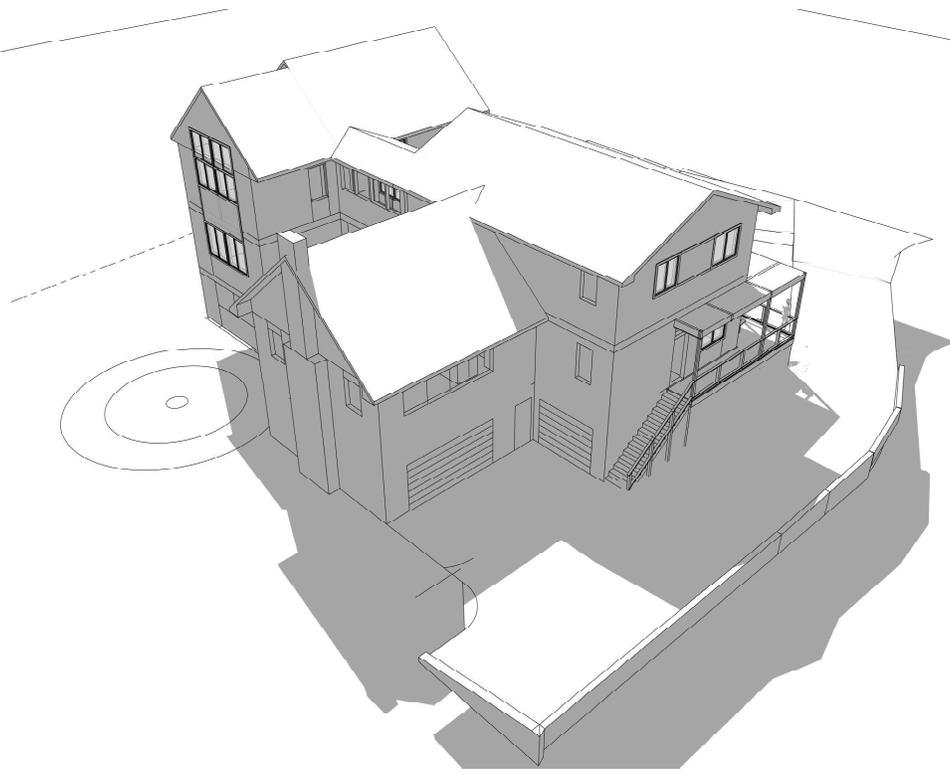














46 FREDERICK LANE - NEWER HOME W/ LONG COVERED FRONT PORCH & SIMPLE GABLE MASSING



60 FREDERICK LANE - OLDER HOME W/ SIMPLE MASSING AND LARGER WINDOWS



PROPOSED - 66 FREDERICK LANE - WRAP AROUND PORCH - SIMPLE GABLE MASSING VARIETY OF WINDOW OPENINGS. MIX OF SIDING MATERIALS AND STONE VENEER

1/24/25
66 FREDERICK LN
ARB SUBMITTAL

BEMBERG ARCHITECTURE
info@bembergarchitecture.com
314-626-3230